

CORPORATE VOLUNTEERING



HOW TO BOOK

Send your enquiry or booking to: fonc@btconnect.com. Please state the size of your group (ideally minimum 6-10, maximum 30) and the date (roughly) you'd like to visit. We can host groups from Monday to Friday any time of year. We normally suggest a donation of £15 minimum per person for groups of ten or less and £10 minimum per person for groups of more than ten. All donations should be made at least three days before the agreed work day. As a Charitable Incorporated Organisation all donations to FONC are used for the benefit of the cemetery as a whole.

Once we have agreed the details, we will confirm the booking. **However, please note that sometimes weather conditions make it impossible to work on site safely, so we do reserve the right to cancel the workday, if necessary, at short notice.** We will make every effort to give as much notice as possible and will be happy to discuss an alternative date for your group.

SCHEDULE OF WORK

We're happy to discuss a schedule to suit your needs. A standard task day is from 9:30 to 3:30pm with an hour for lunch, but this is flexible. Shorter (or slightly longer) days are possible, please contact us to discuss.

This is an example of what some groups choose:

- 09:30 – Arrive
- 09:45 – Introductions, task briefing and tool safety talk
- 10:00 – Start task
- 12:30 – Lunch break (40 mins)
- 13:10 - History of the cemetery and crypt visit (optional)
- 13:30 – Continue the task
- 15:30 – Leave

A FONC supervisor will greet you, volunteers will sign in on the supplied sheet, find themselves a pair of work gloves and enjoy a cup of tea or coffee whilst listening carefully to the briefing before we head out on task at 10:00. You will receive a tool talk that will outline the safe use, carrying and storage of tools as well as an explanation of the day's work.

JOINING INSTRUCTIONS FOR CORPORATE VOLUNTEERS

The Friends of Nunhead Cemetery base is the modular cabin inside the cemetery entrance and a short distance to the right. The main entrance to the cemetery is on Linden Grove (SE15 3LP), five minutes' walk from Nunhead rail station. There is parking outside the entrance for volunteers who have a pressing need to come by car and cycle racks inside the cemetery.

FONC cabin facilities include toilets; basic kitchen facilities; secure supervised space for personal belongings storage; limited changing facilities; basic first aid.

LUNCH/REFRESHMENTS

A group should supply its own lunch or have lunch delivered. Local café/pub/restaurants are ten minutes' walk away so are not ideal as this restricts the working time available. We have a 'no alcohol on site' policy so we need you to respect this.

FONC can supply tea, coffee, milk, sugar and squash for breaks. We will supply disposable cups and hot water. However, teams can bring their own if they wish, especially if there are particular dietary requirements. Our drinking water comes from the mains supply. London's water is safe to drink and no one likes single use plastic, so please think about whether you really need to bring bottled water.

TOOLS, PLANTS AND MATERIALS

The Friends will supply everything needed, unless agreed with the volunteering group. Work gloves are provided but volunteers can bring their own if they are stout working gloves.

Volunteers should wear clothes you don't mind getting dirty (you may want to bring a change of clothes to get changed into at the end of the day) and sturdy footwear e.g. steel toe cap boots, hiking boots or stout wellies. You can wear trainers in good weather, but please note you wear them at your own risk, they will not stay clean and pristine. Bring long trousers, and ideally a long-sleeved top. You will be working in areas with stinging nettles and brambles. Gym leggings and tights will usually be too thin. Please do not wear shorts – no matter what time of year or weather. If you show up in shorts you will not be able to participate in much of the work. In case of wet weather please bring waterproofs if you have them.

We cannot offer in-door shelter for everyone, but we do have gazebos that provide some shelter. If you are not dressed appropriately, it will limit your enjoyment and involvement in the day, and you may not be able to take part fully.

Volunteers will be responsible for the care of tools they are issued with – keep them in sight when not using them and make sure they are returned to the FONC cabin when you return there yourself.

We will not stop for formal morning and afternoon breaks but volunteers can return to the FONC cabin for a break or refreshments as and when they wish PROVIDED THAT THEY INFORM THE FONC SUPERVISOR. We want you to enjoy yourselves and not over-exert yourselves, so do take a break when you feel the need!

CONDUCT ON SITE

Entities booking a work day will need to nominate a team leader who will be responsible for the good behaviour of their team members on site. Please remember that Nunhead is still a working cemetery and should be respected accordingly.

WE LOOK FORWARD TO WELCOMING YOU SOON!

CONTACTS:

You can e-mail FONC at fonc@btconnect.com or contact

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